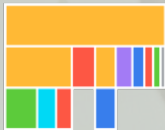


archifiltre



Visualize folder contents
and improve the organization of directory
structures and files

*Archifiltre , a tool developped by the French Social Ministries with fundings form
the Service interministériel des archives de France*

1. Where it began...

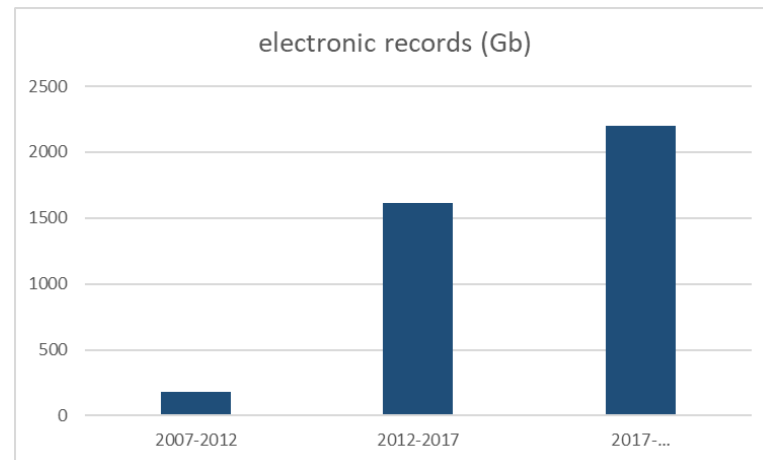
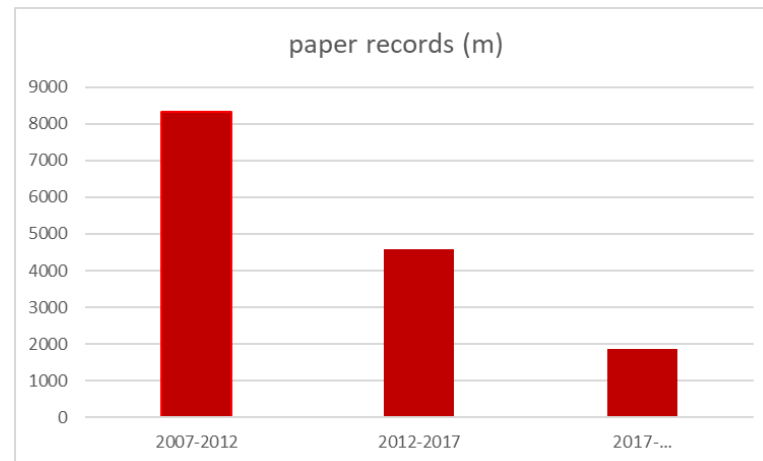
2. Our guiding principles

3. The tool's functionalities

4. How to use Archifiltre: some examples



An era of change : the growth of born-digital electronic records



Understand a folder content: what we see

The image displays a file explorer interface with three main panels. The left panel shows a list of files and folders with their names and modification dates. The middle panel shows a detailed view of a selected folder, 'agrément des hébergeurs', including its subfolders and files. The right panel shows a list of files and folders with their names and modification dates.

Left Panel: File List

Nom	Modifié le
1CC_SNIIRAM_et_SI_sante	27/02/2017 16:18
2Doc_collab	27/02/2017 16:30
3Amendements_art_47	02/02/2018 11:50
4Big_data	07/06/2016 17:08
5Cadrage_SNDMA	21/11/2016 18:24
6coll_territoriales_et_pol_sociales	26/05/2016 15:59
7Diaporamas_AL	07/06/2016 17:15
8Ecole	06/06/2016 14:09
9eSante	26/05/2016 15:59
10INDS	26/05/2016 15:59
11OCDE_health_data	26/05/2016 15:59
12Operateurs_SEMINAIRE_3AVRIL2012	06/06/2016 14:09
13Patient_safety	06/06/2016 14:10
14Regulation	06/06/2016 14:10
15Reidentification	06/06/2016 14:11
16Remu_soins	06/06/2016 14:13
17Restructurations_hospitalieres	06/06/2016 14:17
18SI_de_sante	06/06/2016 14:18
19T2A_comparaisons_internationales	07/06/2016 17:17
20Veille	07/06/2016 17:18
21Archives	07/06/2016 17:10

Middle Panel: Dossier de fichiers

- 16Remu_soins
- 17Restructurations_hospitalieres
- 18SI_de_sante
- 19T2A_comparaisons_internationales
- 20Veille
- 21Archives
 - 1CHRUL
 - 2CNAMTS-MSV
 - 3COURS
 - 4DH-PMSI
 - 5DP-BTS
 - 6DSS-DINT
 - 7IGAS
 - 8MISS
 - 1_20090701_ARS_SI_Comite_de_suivi_SI_V7
 - agrément des hébergeurs**
 - Agrement_des_hebergeurs_Documents_soumis_a_concertation
 - orientations_SI_AL
 - Architecture_fonctionnelle_cible_Facturation_oct08
 - Facturation-recouvrement cible
 - data
 - files
 - menu1
 - menu2
 - menu3
 - menu4

And what to begin with?



What we feel...



An opportunity: the call for projects EIG



The three pillars of our program



The challenge

A project backed by an administration, that requires digital skills and is sized to be completed in 10 months by 2 or 3 public interest entrepreneurs (EIG).



The mentor

The challenge's backer within the administration who guides the EIGs through their sector expertise and facilitates their joining the administration.



The EIG

Or public interest entrepreneur, is a person with advanced digital skills (data science, development or design) who takes up the challenge.

That's how was born

archifltre



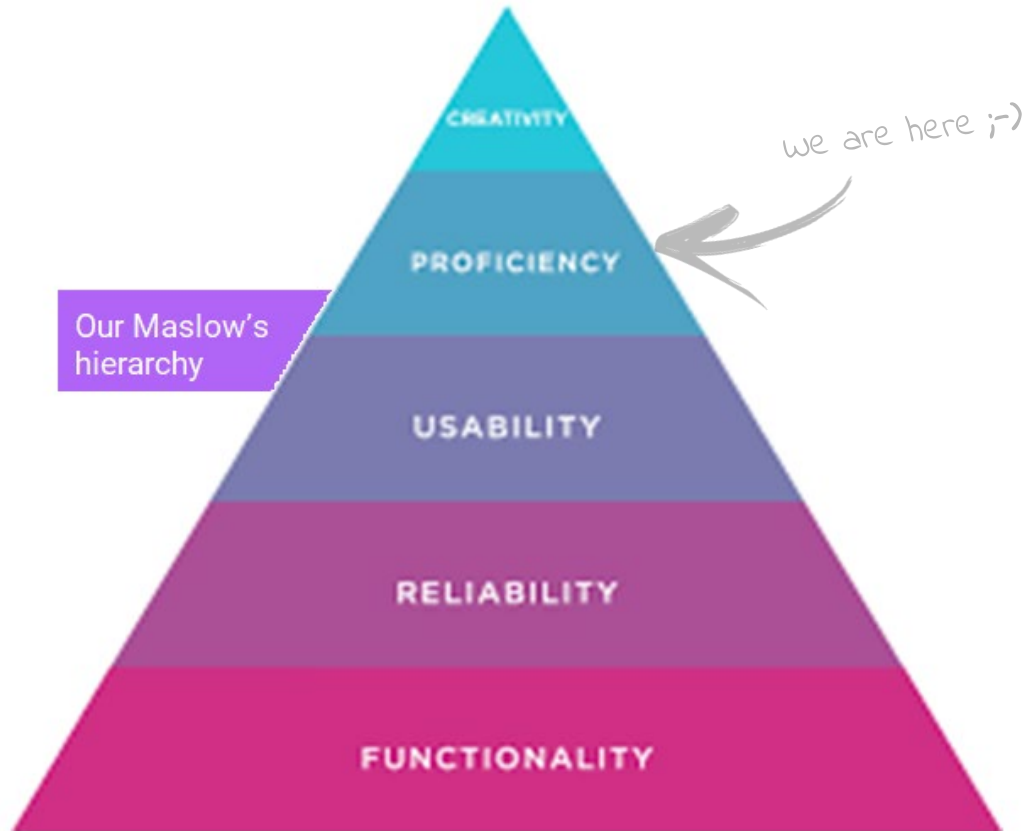
1. Where it began...

| 2. Our guiding principles

3. The tool's functionalities

4. How to use Archifiltre: some examples

First principle: be Agile and user -centered



Second principle :



Source : <https://pixy.org/1486637/> - CC BY-NC-ND 4.0

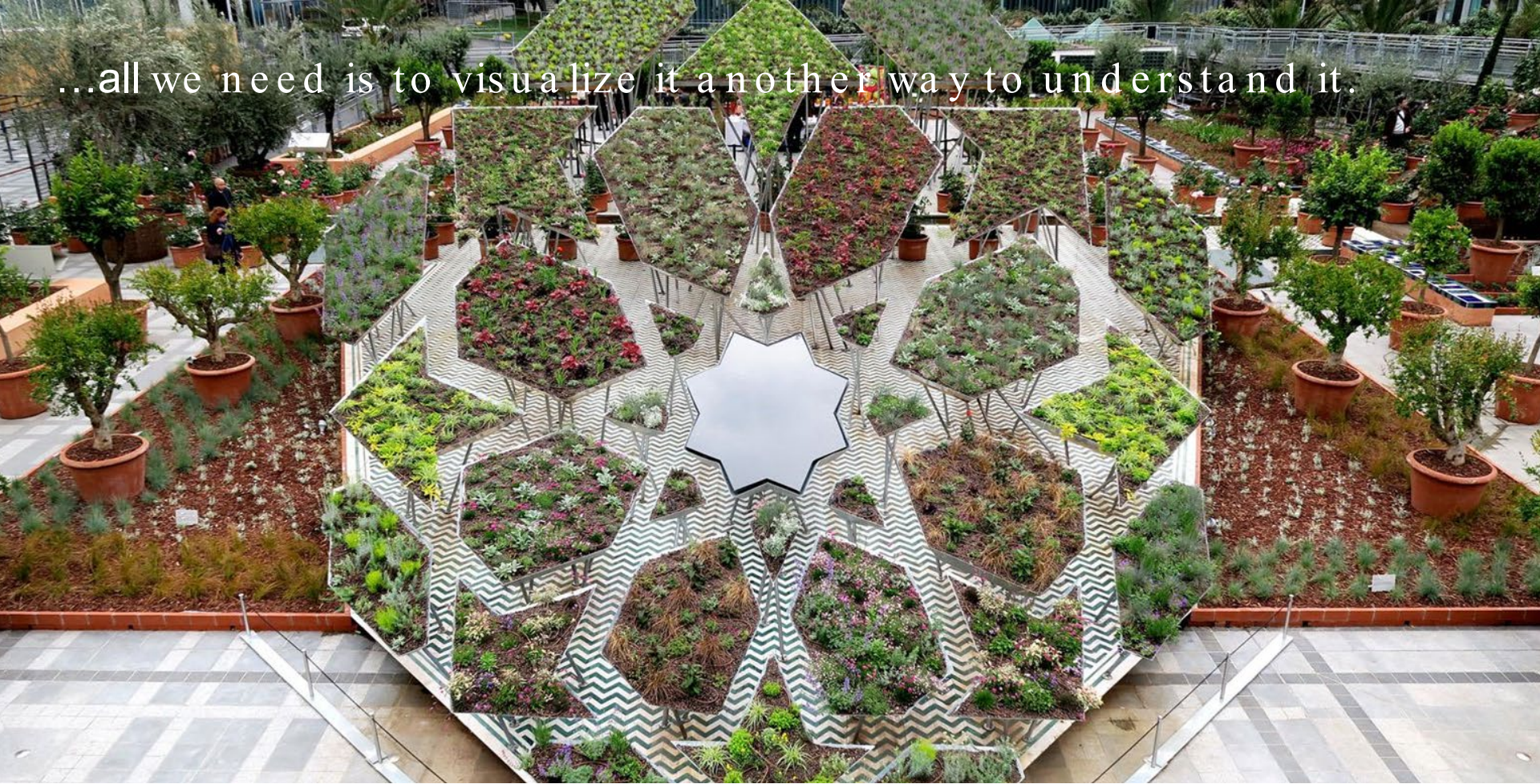
Third principle: there is a future
for archival theory

Fourth principle: be more
responsive and more flexible



Information is there...

...all we need is to visualize it another way to understand it.



1. Where it began...

2. Our guiding principles

3. The tool's functionalities

4. How to use Archifiltre: some examples

Download and visualize

The screenshot shows the Archifiltre web application interface. On the left is a sidebar with a list of directories, each preceded by a folder icon. The directories are labeled with dates: 2017-0403, 2017-0396, 2017-0395, 2017-0393, 2017-0376, 2017-0375, 2017-0355, 2017-0348, 2017-0329, and 2017-0328. Above this list are two buttons: '+ New directory' and a refresh icon followed by 'Vorherige Sitzung laden'. Below the list are five menu items: 'Einstellungen' (with a gear icon), 'Give us feedback' (with a smiley face icon), 'Documentation' (with a document icon), and 'Contact us' (with an envelope icon). The main area has the 'Archifiltre' logo at the top, followed by the tagline 'VISUALISE AND IMPROVE YOUR FILE TREES !'. In the center is a large dashed box containing a plus sign and the text 'Legen Sie hier ein Verzeichnis ab!'. At the bottom, there are two privacy notices: one with a lock icon stating 'Ihre Daten werden Ihren Rechner nicht verlassen. Nur Sie können sehen, was in dieser Anwendung geschieht.' with a link to 'UPDATE PRIVACY SETTINGS', and another with an eye icon stating 'Sie können auch eine zuvor aus Archifiltre exportierte JSON-Datei ablegen.'

+ New directory

Vorherige Sitzung laden

2017-0403

2017-0396

2017-0395

2017-0393

2017-0376

2017-0375

2017-0355

2017-0348

2017-0329

2017-0328

Einstellungen

Give us feedback

Documentation

Contact us

Archifiltre

VISUALISE AND IMPROVE YOUR FILE TREES !

+

Legen Sie hier ein Verzeichnis ab!

Ihre Daten werden Ihren Rechner nicht verlassen. Nur Sie können sehen, was in dieser Anwendung geschieht.

[UPDATE PRIVACY SETTINGS](#)

Sie können auch eine zuvor aus Archifiltre exportierte JSON-Datei ablegen.

Download and visualize

Archifiltre

[ALLGEMEIN](#) [ANREICHERUNG](#) [AUDIT](#) [DUPLIKAT](#)

EIGENSCHAFTEN

Verzeichnisbaum

✎ **DPM_2009_012**

ORDNER	DATEN	GRÖSSE
354	3432	392.2 MB

ANFANGS- UND ENDDATUM ⓘ

ÄLTESTER ORDNER	JÜNGSTER ORDNER
28/07/2003	21/02/2018

Element

🔍 ✎ **Années 2003-2008**
(Ursprünglicher Name)

GRÖSSE : 60.7 MB
HASH-WERT ⓘ : 🟢

LETZTES ÄNDERUNGSDATUM

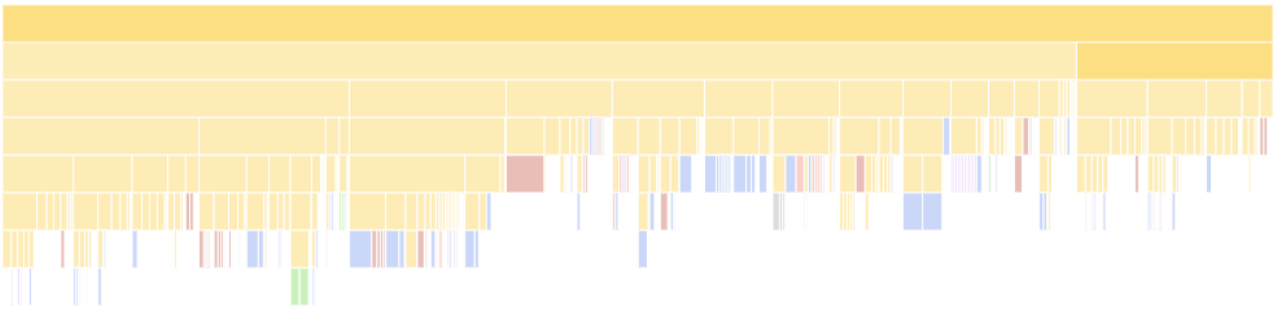
MINIMUM	MEDIAN ⓘ	MAXIMUM
28/07/2003	19/06/2007	06/05/2009

TYP : Ordner

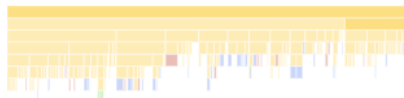
Anordnung ▾ Gewichtung ▾ Farbgebung ▾

DPM_2009_012

Années 2003-2008



15.5% | 60.7 MB | 845 Datei(en)



Description and analysis

Archifiltre

ALLGEMEIN **ANREICHERUNG** AUDIT DUPLIKAT

METADATEN

Element 

 **Action sociale**
(DPM_2009_012)

GRÖSSE : **392.2 MB**
HASH-WERT  : 0abb344392ea58e76c0bb6bc64aec5cd  TYP : Ordner

LETZTES ÄNDERUNGSDATUM
MINIMUM MEDIAN  MAXIMUM
28/07/2003 25/05/2007 21/02/2018

Kommentare 

 **Dossiers relatifs aux politiques d'action sociale**

Tags 

 Zu löschen  Financem... 

Neuer Tag

 VERBERGEN

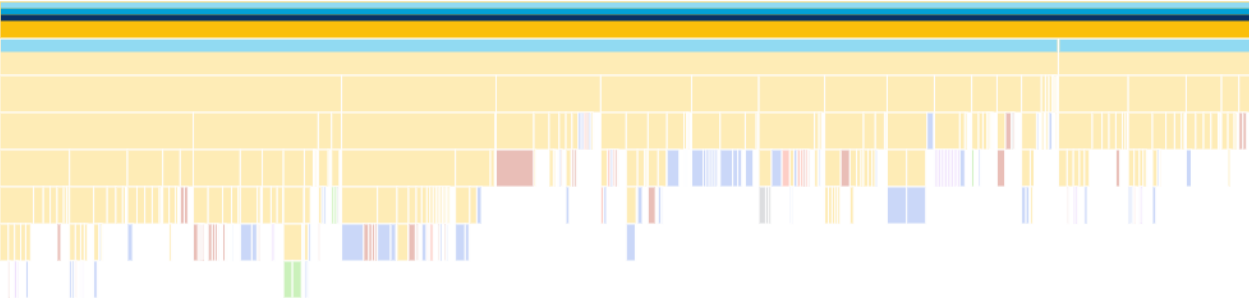
 ZURÜCK ZUM OBERSTEN VERZEICHNIS

 BEWEGUNGSMODUS BETA

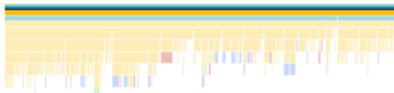
Anordnung 

Gewichtung 

Farbgebung 



100% | 392.2 MB | 3432 Datei(en)






 Action sociale (DPM_2009_012)

Description and analysis

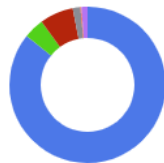
Archifiltre

ALLGEMEIN ANREICHERUNG AUDIT **DUPLIKAT**



DUPLIKAT

Verteilung von Duplikaten



Verteilung von Duplikaten nach Elementtyp

Typ	Anzahl der Dateien	Größe im Dateibaum	Prozentsatz (Größe)
● Dokument	814	51.6 MB	13.16 %
● Veröffentlichung	66	11.4 MB	2.92 %

VERBERGEN

Liste der Duplikate - 848 Elemente

Suchen

	Name	Typ	Größe	Anzahl der Dateien	Letzte Änderung	Pfad	Zu löschen
✓	Soutien aux associations 2006.doc	msword	22.5 kB	2	27/09/2007		Zu löschen
> ✕	Soutien aux associations 2006.doc	msword	22.5 kB		27/09/2007	/DPM_2009_012/Années 2003-2008/2006/Soutien aux associations 2006.doc	Zu löschen

1-10/848



The export formats

EXPORT		
RECORDS INVENTORY		
☐ Excel	...sociale-excel_2021_03_21_19_28.xlsx\\	
☐ CSV	...in sociale-csv_2021_03_21_19_28.csv\\	
☐ CSV mit Hash-Werten	...vWithHashes_2021_03_21_19_28.csv\\	
☐ Tree CSV	...ciale-treeCsv_2021_03_21_19_28.csv\\	
AUDIT		
☐ Prüfbericht	...sociale-audit_2021_03_21_19_28.docx\\	
EXCHANGE WITH AN ERMS		
☐ RESIP	...sociale-resip_2021_03_21_19_28.csv\\	
☐ METS (beta)	...sociale-mets_2021_03_21_19_28.zip\\	

G5																
02/04/2004																
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
Pfad	Pfädlänge	Name	Dateiendu	Größe (Byte)	Erste Änderung	Letzte Änderung	Neuer Pfa	Neuer Name	Beschreibung	Datei/Ordne	Tiefe	Anzahl der Dateie	Typ	Hash-Wert (MD5)	Duplikat	Zu löschen
1	DPM_2009_012	13 DPM_2009_012		392238488	28/07/2003	21/02/2018		Action sociale	Dossiers relatifs aux	Ordner	0	3432	Ordner	Dabb344392e58e76cd	Nein	
2	DPM_2009_012	30 Années 2003-2008		60662032	28/07/2003	06/05/2009		2003-2008		Ordner	1	845	Ordner	cfa923f9b6bdc5913831	Ja	
3	DPM_2009_012	40 2003-2004		4105296	10/10/2003	16/01/2006				Ordner	2	53	Ordner	8143415d6f0d88c04c49	Ja	
4	DPM_2009_012	78 Accueil Charonne (sa	.doc	21504	02/04/2004	02/04/2004				Datei	3	1	msword	e46ebe2db4a07a0045c		
5	DPM_2009_012	70 Asso 2004 (projet bud	.xls	22016	15/12/2003	15/12/2003				Datei	3	1	vnd.ms-excel	2ba0c61602f9d2f6c7c4	Ja	
6	DPM_2009_012	71 Asso 2004 (projet bud	.xls	21504	23/02/2004	23/02/2004				Datei	3	1	vnd.ms-excel	baf3b267b7b4c470299a	Ja	
7	DPM_2009_012	54 Asso 2004.xls	.xls	18432	20/12/2004	20/12/2004				Datei	3	1	vnd.ms-excel	4deeb1bf52b46ac9b13	Ja	
8	DPM_2009_012	66 Association d'Avignon	.doc	20480	04/02/2004	04/02/2004				Datei	3	1	msword	129983c1c82ee74fc1ca	Ja	
9	DPM_2009_012	61 ATF (noteCF2003).doc	.doc	23040	28/10/2003	28/10/2003				Datei	3	1	msword	5829468360fafa9c1cad	Ja	
10	DPM_2009_012	61 ATF (noteCF2004).doc	.doc	23552	31/03/2004	31/03/2004				Datei	3	1	msword	ed0be232f163622dec	Ja	
11	DPM_2009_012	66 ATF (relance.fev2004)	.doc	20480	19/02/2004	19/02/2004				Datei	3	1	msword	0499ef1b0a4e373fa58c	Ja	
12	DPM_2009_012	48 ATF.doc	.doc	23040	28/10/2003	28/10/2003				Datei	3	1	msword	5829468360fafa9c1cad	Ja	
13	DPM_2009_012	48 C&C.doc	.doc	20992	27/01/2004	27/01/2004				Datei	3	1	msword	3e5c724ec7309120da4	Ja	
14	DPM_2009_012	47 CF.doc	.doc	19968	31/08/2004	31/08/2004				Datei	3	1	msword	f85566f7071839a5f4e7	Ja	
15	DPM_2009_012	67 Citoyennete&democr	.doc	21504	28/10/2003	28/10/2003				Datei	3	1	msword	772a28f98b34ac2ded08	Ja	
16	DPM_2009_012	63 Commé des français	.doc	21504	01/03/2004	01/03/2004				Datei	3	1	msword	b2d0415d4fc63d6bf858	Ja	
17	DPM_2009_012	86 CR financements crois	.doc	47616	23/11/2004	23/11/2004				Datei	3	1	msword	ff73012947efa2f54dd1	Ja	
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21	DPM_2009_012	48 DMA.doc	.doc	68096	02/11/2004	02/11/2004				Datei	3	1	msword	00b1a1b35c1ab281653	Ja	

Audit report

archifiltre

Rapport d'audit

I. Chiffres clés de l'arborescence

	NOMBRE DE DOSSIERS/ RÉPERTOIRES	354		
	NOMBRE DE FICHIERS	3432		
	TAILLE DE L'ARBORESCENCE	392.2 MB		
	DATES EXTRÊMES	28/07/2003	A	21/02/2018

	NOM DU FICHIER LE PLUS LONG DE L'ARBORESCENCE	NOMBRE DE CARACTÈRES DU CHEMIN	209
---	---	-----------------------------------	------------

Nom du fichier le plus long de l'arborescence : TR Projet Panos Paris - Etude monographique
Productions croisées Media des diversités Media Grand public.htm

Chemin : DPM_2009_012\DOSSIERS COMMUNS SDAI3\ASSOCIATIONS\Années 2003-2008\2007\2007
- Suivi\Institut Panos\TR Projet Panos Paris - Etude monographique Productions croisées Media des
diversités Media Grand public.htm

	NIVEAUX DE PROFONDEUR SUR L'ARBORESCENCE	9 niveaux
--	---	------------------

1. Where it began...

2. Our guiding principles

3. The tool's functionalities

| 4. How to use Archifiltre: some examples

Help offices to manage their unstructured data

- Carrying a flash audit
- Organising a cleaning day
- Dealing with computer servers



Collecting records

- Generating inventories and documenting the deposits
- Controlling the archival accessions
- Preparing archives destructions
- Helping a first analysis : appraisal, interest of the documents...



Researching in electronic records



And now , let's play with Archifiltre !



Chloé Moser – Product Owner
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twitter: [@ArchiFiltre](https://twitter.com/ArchiFiltre)

website: <https://archifiltre.fabrique.social.gouv.fr/>

Youtube: [https:// www.youtube.com/channel/UCIDwrT-Y1NY9WnEiXLMHp6w](https://www.youtube.com/channel/UCIDwrT-Y1NY9WnEiXLMHp6w)

archifiltre

